



# Aspiring Manager programme

## Semester 1 – 2025/26

| Month    | Event  | Format   | Duration                    | Dates  | ✓ |
|----------|--|--|-----------------------------|--|---|
| October  | <b>Programme Welcome / Onboarding</b><br>A full cohort opening session to introduce delegates the programme, facilitator, resources, Mighty Network and answer any questions you may have. | Online facilitated session (Zoom) - Sign up via The Mighty Network | 1 hour                      | Choose <b>one</b> session, on Monday 6 <sup>th</sup> October 2025 9:30am to 10:30am<br>OR 1pm to 2pm                     |   |
| October  | <b>Workshop 1: "Unleashing Your Management VIBE"</b><br>Smaller group facilitated session Interactive session on Foundational management strengths   | Online facilitated session (Zoom) - Sign up via The Mighty Network | 3 hours + actions           | Dates available between 8 <sup>th</sup> and 28 <sup>th</sup> October 2025 (timings are 9:30am to 12:30pm & 1pm to 4pm)   |   |
| November | <b>Self-Directed Learning. Meet your Critical Friend.</b><br>Reflect on Workshop 1 insights with your critical friend.   | Self-managed time  | 1 hour                      | Early November   |   |
|          | <b>Self-Directed Learning. Meet your Nominating Manager</b><br>Review progress and align development goals.  | Self-managed time  | 1 hour                      | Early November<br>(deadline is before Workshop 2)  |   |
|          | <b>Self-Directed Learning. Peer Group Session.</b><br>Collaborate on shared challenges and reflections.  | Self-directed in groups  | 1 hour                      | Mid-November<br>(deadline is before Workshop 2)  |   |
| November | <b>Workshop 2: "What do you Transmit?"</b><br>Smaller group facilitated session Interactive session on strengthening skills in communication and team management.                          | Online facilitated session (Zoom) - Sign up via The Mighty Network | 3 hours + actions           | Dates available between 17 <sup>th</sup> and 21 <sup>st</sup> November 2025 (timings are 9:30am to 12:30pm & 1pm to 4pm) |   |
| January  | <b>Self-Directed Learning. Meet your Critical Friend.</b><br>Reflect on Workshop 2 insights with your critical friend.   | Self-managed time  | 1 hour                      | Early January  |   |
|          | <b>Self-Directed Learning. Meet your Nominating Manager</b><br>Evaluate progress and discuss Reflective Video plans.   | Self-managed time  | 1 hour                      | Mid-January  |   |
|          | <b>Self-Directed Learning. Peer Group Session.</b><br>Reflect on leadership journey and plan Reflective Video.   | Self-directed in groups  | 1 hour                      | Mid-January  |   |
| January  | <b>Reflections Video Q&amp;A Session</b><br>A full cohort online briefing for your reflections element to clarify expectations and gather tips for creating impactful reflective videos.   | Online (Zoom) - Sign up via The Mighty Network                     | 1 hour + 1 hour for actions | Wednesday 28 <sup>th</sup> January, 9:30am to 10:30am  |   |



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| February | <b>Reflections video recording</b><br>Upload video for feedback from peers and nominating manager  | Self-allocated time  | 30 minutes to record and upload to Teams           | Deadline, to be uploaded by Friday 27th February      |   |
| March    | <b>Reflections Feedback</b><br>Give and receive feedback on your reflections by nominating manager and two Peer Mentor Group colleagues                    | Self-allocated time  | 30-60 minutes via Manager & peer mentor colleagues | Deadline, to arrange meeting before Friday 20th March |   |
| April    | <b>Making a Difference Event</b><br>A full cohort closing session to celebrate learning journey and consider next actions to continue Making a Difference. | Online facilitated session (Zoom) - Sign up via The Mighty Network | 2 hours  | Wednesday 22nd April, 1:30pm to 3:30pm                |   |

### Key Contact details:

- Programme facilitator: Alice Beveridge [Alice@treeof.com](mailto:Alice@treeof.com), Tree of Knowledge
- Administration support: Alan Burton [Alan@treeof.com](mailto:Alan@treeof.com), Tree of Knowledge
- Talent and Development general email queries: [TalentAndDevelopment@ed.ac.uk](mailto:TalentAndDevelopment@ed.ac.uk)
- Programme manager: Ruth Miller [Ruth.Miller@ed.ac.uk](mailto:Ruth.Miller@ed.ac.uk)

### Programme resources and communications:

- Delegates will be provided with access to the programme resources through The Mighty Network