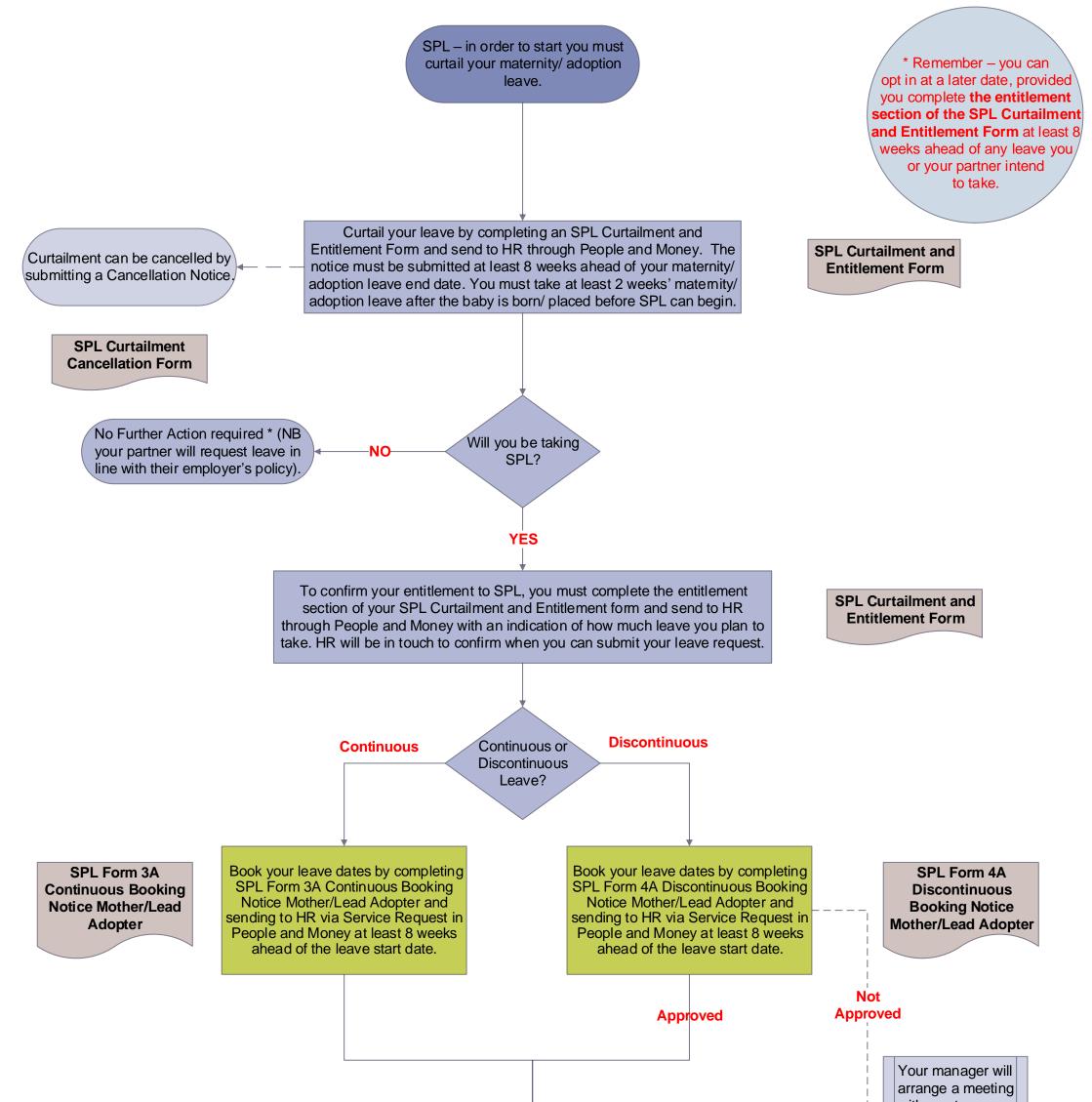
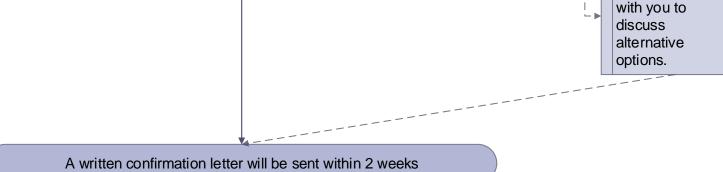
Flowchart: Process for taking Shared Parental Leave – Mother/ Lead Adopter





*Optional step – <u>varying or cancelling a booking</u> To vary or cancel the booking submit SPL Form 5 Varying/Cancelling Booked Shared Parental Leave via an SR in People and Money SPL Form 5 Varying/ Cancelling Booked Shared Parental Leave

> Last updated April 2022